JotForm

How to Use JotForm Smart PDF Forms

What *Is* JotForm Smart PDF Forms?

- A tool that transforms PDF files into easy-to-share online fillable forms...
- Then converts submission data from the forms **back** into the original PDF format

This empowers you to:

- Fill complex PDFs conveniently and electronically
- Retain the integrity of their original formatting
- NO additional software required!

(And yes, it's free for all JotForm users.)

How Does It Work?

- JotForm Smart PDF Forms takes any PDF you upload and automatically creates an online fillable form from it
    - Captures all content from the original PDF on the form
    - Senses what areas need to be filled out (name, signatures, addresses, etc.)
    - Inserts correlating data entry fields for areas that need to be populated
- Allows you to customize your online form and how fields relate to the original PDF as necessary
- Creates a link for you to share or assign the form to anyone
- Upon completion, converts the captured submission data into the affiliated fields on the original form
- Gives you a final PDF of the original form with the submission answers populated

When Would This Be Useful?

- Instances when you need an existing longer, more complex PDF form filled out...
- But done so more conveniently -- electronically, mobile-friendly, etc.
    - WITHOUT relying on compatible software/forms
- If you need the original format maintained

Examples:

1. Legal documents
2. Contracts
3. Nondisclosure agreements
4. Application forms
5. Waivers
6. Request forms
7. Inspection forms

Getting Started with Smart PDF Forms

Step 1: Click on “Create Form” in the upper left corner of your My Forms page on JotForm

Step 2: Select the “Import Form” and then “Import PDF Form” options

Step 3: Upload your PDF!

You’ll see a side-by-side form builder screen, with the original PDF on the right and its automatically generated fillable form on the left

Now you can tweak, modify, and adjust the online form! Let’s demonstrate.